

## **ABOUT THIS RELEASE**

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Thank you for using FORMS II Lite™ Version 5.0. It is the latest production version FORMS II Lite™. The development team has incorporated most of the requirements and suggestions given to them since Version 4.x released over a year ago.

The primary goal of FORMS II Lite™ Version 5.0 was to give users the same functionality they had with FORMS II Lite™ Version 4.1 release, but reprogrammed in Visual Basic 6.0 (VB). VB programming improves overall software performance and gives greater programming flexibility when future enhancements are implemented.

Users will notice several GUI changes throughout the application that make it easier to use. Read through the “What’s New?” section for a complete listing of new features and functions.

## **FORMS II Lite™ TECHNICAL SUPPORT**

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DynCorp’s FORMS II Lite Help Desk can be reached at 703-715-4474 (Mon. – Fri., 9AM to 5PM EST). Users may also request help on the Web at <http://199.11.42.73/f2lite>. Finally, email can be sent to [f2lite@dyncorp.com](mailto:f2lite@dyncorp.com).

## **WHAT’S NEW?**

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### **Main Menu Bar Customizations**

- No log in required for access to customization functions.
- The Main Menu Bar was reorganized for ease of use.
- The default Turnaround Time can be set in user preferences.

### **Step 1 - Site Information**

- System automatically creates a unique event identification number for each site. Users can now revisit a sampling site multiple times without having to rename the site with a unique name.

### **Step 4 - Station / Location Information**

- Users may choose to have the Station Location only, or both the Station and the Station Location appear in Step 4 through user preferences.
- A Sample End Date/Time field was introduced. This field may be enabled or disabled also through the user preferences.
- Users can track Chemical, Field, and detailed Locational measurements for a Station and/or Station Location.
- Users can select the method for tracking locational measurements.
- Depth Units and codes used in locational measurements will save to the appropriate drop-down menu for easy reuse.

### **Step 5 - Assign Bottles**

- The values in the Tag Prefix and Tag # checkbox will not reset when the user leaves Step 5.
- Double clicking on a single bottle, in the “Assigned Analysis with Sample Numbers” window will delete that sample data. The system automatically deletes the associated analyses for samples with multiple analyses in one assigned bottle. This function is helpful if a sample container gets broken and must be removed from the Traffic Report / Chain Of Custody form (TR/COC).

### **Labels**

- A 3 of 9 barcode can be printed on the label. The printed barcode uniquely identifies each bottle and can be matched to the barcode identifier. It can be printed on the label and exported with the site.

### **STEP 6 - Assign Lab; STEP 7 - Assign Carrier; and STEP 8 - Customize TR**

- When Analyses are assigned (or unassigned) to a Lab, a Carrier, or to a TR/COC the Analyses that are in the same bottle are automatically assigned (or unassigned) to the same Lab, Carrier, or TR/COC and the application alerts the user.

### **QuickView**

- All columns may be moved by dragging and dropping with the cursor.
- All column guides are width adjustable.
- QuickView columns can be hidden through the Main Menu bar under Customize\Preferences\QuickView tab.

### **Traffic Report/Chain Of Custody Form (TR/COC) And Other Reports**

- The archive TR feature is reintroduced in this release.
- A “Receipt for Samples” form can be created and printed.

### **Import/Export Functions**

- The Export TR function, on the “Print/View a specific TR” screen, generates an XML (eXtensible Markup Language) export file. All data within a site, from one or more traffic reports, is exported into a single file.
- Import and export FORMS II Lite™ Version 5.0 data to another machine. There is a checkbox to include measurements as well.
- Import FORMS II Lite™ version 4.1 data into version 5.0 through the Import/Export function.